Check list for submission of papers to Journal of Ningen Dock and Preventive Medical Care

Official Journal of Japan Society of Ningen Dock and Preventive Medical Care

Categories of manuscript:

* Original article (not more than 4 , 000 words)
* Case report (not more than 3 , 000 words)
* Short report (not more than 3 , 000 words)
* Review article (not more than 5, 000 words)
* Clinical experience or Practice report (not more than 4 , 000 words)
* Letters to the editor (not more than 500 words)

Typing:

* Manuscript on A 4 paper with wide margins
* Type double space using 12 -point

Title page:

* Title of paper
* Full names of authors and aﬃliations without title of MD, PhD, etc
* Full name and address of a corresponding author including fax number,

telephone number and e-mail address.

* Running title not more than 50 characters.

Abstract:

* Not more than 250 words.
* Arranged in the order of Objective, Methods, Results, and Conclusions.
* Up to 4 key words.

Text of paper:

* Manuscript is arranged in the order of Objective, Methods, Results, Discussion, (Limitations), (Conclusions), (Acknowledgments), and References.
* Papers involving ethical considerations, particularly with regard to the methods, have described these considerations in the Methods section.
* Measurements are expressed in SI units.
* Abbreviations are spelled out at first usage.

References:

* References are numbered consecutively in order of appearance in the text and cited in the text using superscript numbers.
* Format is consistent with examples in Instructions for Authors.

Tables, figures, images:

* Each table is given a number and a brief informative title, and appears on separate page.
* All abbreviations used are explained in footnotes.
* Figure legends are appended to the text on a separate page.
* Permission to quote or modify figures, tables, images, etc., from the copyright holder

(original author, publisher, academic society, etc.) has been obtained before submission.

Submission:

* Agreement, cover letter, manuscript (title page, abstract, text, acknowledgments, and references), figure legends, tables, figures and/or photos prepared in due form.
* This paper has been submitted to this journal only, and has not been submitted to or published in other journal.
* All pages are numbered.

Date:

Name (print) Signature